

Action Log					
Agenda Item	Topic	Action	Target Date	Responsibility	Update
6 10.07.24	Action log	to review the action log to make it more relevant	Sept 24	CEO	Completed 11/09/2024
7 24.01.24	Action log	to follow up the Hospital TV screen advertising with Danielle Black	Sept 24	CTJ	Verbal Update
11 10.07.24	Information and Signposting Report	to bring geographical data to next Board meeting	Sept 24	CR	Completed 13/09/24 paper submitted to Sept meeting
16 10.07.24	Information and Signposting Report	to arrange a discussion with CAB leads	Sept 24	CEO	Deferred to November 2024
34 27.03.24	General Purposes Group	Update risk register for each meeting to ensure timely updating	July 24	CEO	Completed 11/09/2024 RR to presented at every GPG and every 6 months to the board
16 19.07.23	Action Log	discuss KPI measures with GPG before reporting back to the Board.	Oct 23 - pending	CEO	For new CEO actions
48 26.04.23	General Purposes Group report	GPG to discuss the policy review schedule	July 23 - pending	CEO	HR Your Business Matter is the new HR supplier, board schedule of policies attached
13 14.12.22	Review of Strategic Priorities	Mechanisms to measure brand awareness to remain on the agenda	Ongoing	CEO / Comms	Started 17/07/2024 and ongoing - completed action

Completed (delete next month)
Ongoing
On Hold
New