

Action Log					
Agenda Item	Topic	Action	Target Date	Responsibility	Update
5 29.01.25	Action Log	To add Matters Arising to agenda	Mar 25	CR	Complete
5 25.09.24	Action Log	follow up Hospital TV screens promotion with the ICB	Apr 25	CEO and Chair	This will be allocated to the Head of Comms as part of the Comms revised strategy.
16 10.07.24	Information and Signposting Report	to arrange a discussion with CAB leads	Sept 24	CEO	Deferred to June 2025 The department has limited capacity atm, Information Officer has started yet. (19/03/2025)

Completed (delete next month)
Ongoing
On Hold
New